



GREENWOOD CHAMBER OF COMMERCE, INC.

Working to Bring You a Better Tomorrow Today

P.O. Box 423 • 9371 Greenwood Rd. • Greenwood, LA 71033

(318) 938-8500 • www.gcc-la.org

BUDGET STANDING COMMITTEE

Job Description:

- Consult with the Board of Directors and all Standing Committee chairman and prepare a line item budget in accord with the By-Laws.
- Budget to be prepared annually and presented to the Board of Directors and the membership for approval.
- Consult with the Board of Directors to ensure that budget adjustments are made in accordance with approved program changes.
- Summarize budget and submit recommendations for the approval or disapproval of funds request.
- Review operating budget to analyze trends affecting budget needs.
- Compile and analyze accounting records and other data to determine the financial resources required to implement a program.

Chairman

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